



# *Gloria Dei Lutheran School*

250 FOX HILL ROAD, HAMPTON, VIRGINIA 23669-1793

TELEPHONE: (757) 851-6292 • FAX (757) 850-3935

The Reverend David E. Fox, Senior Pastor/Head of Staff

Mrs. Lisa S. Dadez, Principal

Ms. Jeanene Nolte, Child Care Director

February 26, 2024

Dear Congregation and Parents,

Gloria Dei Lutheran School is excited to announce its 52<sup>nd</sup> year as an educational ministry of our church. This fall, children and teachers will return for our 2024-2025 academic term. Together with parents, teachers, and administrators, Gloria Dei will continue its tradition of Lutheran witness through the nurturing of children in education and childcare.

The foundation upon which our school is built is the desire to excel in providing personal and academic growth opportunities within a Christian environment for the students enrolled in our program. The faculty members have been selected for their Christian lifestyle, their interest in and concern for children, their competence in providing a solid learning environment, and their compatibility in functioning as a unified educational team. These characteristics are considered by Gloria Dei Lutheran School to be the essential elements in the pursuit of excellence in the school's service to the community.

Gloria Dei Lutheran School offers programs for 16-month-olds through middle school. We are most appreciative of the parental support for our school and child care ministry as we have strived to meet the needs of our families.

Children, who are 16 months of age - 2 years of age will be able to enroll for a full-day program beginning with our summer program. The 16-month - two year old program will be accepting students who need a full-day school and child care schedule.

At the preschool level, we offer a five day a week full-day school program with the option of hourly or full-time childcare before and/or after school if needed. Preschoolers need to be potty-trained to attend.

For the prekindergarten level, we offer a full-day program, 8:45 a.m. - 3:00 p.m., Monday - Friday. Child care is available before and after school if needed.

We are also offering a Kick-Start Kindergarten Program. This full-day program is designed for advanced prekindergarten students, kindergarten students not quite ready for kindergarten, or students repeating prekindergarten. Students must pass a screening and have a teacher recommendation for this advanced prekindergarten program.

(over)

Beginning at the kindergarten level we offer full day academic programs through 8<sup>th</sup> grade. If you would like more information about our two-year-old program, middle school, or our other grade levels, please contact me, at (757) 851-6292 or email at [Ldadez@gloriadei.net](mailto:Ldadez@gloriadei.net). If you are a family new to Gloria Dei, I would invite you to call and schedule a convenient time for a tour and review of the curriculum.

Registration for all grade levels will begin on Monday, March 11, for members of the congregation and families of our current students. On March 18, registration will open to the broader community for the two-year-old program through eighth grades. For returning families who take advantage of early registration, we are offering a reduced registration fee. If you register by 6:00 p.m., March 29, the registration fee will be \$60.00 instead of the \$95.00.

Enclosed you will find a registration form, a fee schedule, and guidelines for the registration process. Also included is information about our *Summer Adventures* program. **Reminder: You must re-register your child each year if you plan for him/her to return in the fall. For some programs and grade levels space is limited and classes may fill.** I highly encourage you to take advantage of our early registration opportunity to guarantee that your child has a space for the program you desire. Registration forms may be turned in to the school offices at either campus or mailed.

We thank God for you and for your continuing trust in the leadership and the educational ministry of Gloria Dei Lutheran School. As we have said to you many times, we never take your trust for granted. You give us an awesome responsibility as you entrust us to care for and educate your children. We continue to do our very best to justify that sacred trust as God gives us the power, wisdom, resources, and perseverance to continue our "pursuit of excellence."

Yours in Christ's service,



Mrs. Lisa S. Dadez

Principal



## **PHILOSOPHY**

Gloria Dei Lutheran School is a concentrated response to Christ's Word, "Suffer the little children to come unto me.." and "As you have done it to the least of these, you have done it unto me..." This school's ministry is both an expression of God's loving care and an example of how education and child care are best implemented. We as Christians are Christ's hands, minds, voices, and hearts in the world. Children come to Gloria Dei Lutheran School as a sacred trust. Parents place the lives of their children directly into our care, trusting that we will demonstrate in deed who we say we are—the people of God—sensitively aware, lovingly caring, and creatively positive, all with the consistency of faithfulness.

The guiding philosophy of Gloria Dei Lutheran School is to build on the natural excitement for learning that a child normally demonstrates. This school believes that the child's progress of educational, physical, emotional, social, and religious growth can best be met by providing a Christian learning environment through teachers who have the capacity for loving and learning with their children. Our teachers are called upon to identify the child's "growing edges" and to stimulate, but not force, the student's growth. We want each of our children to be positively reinforced in his process of becoming the best he can be. This goal can be met by providing an educational environment and educational materials that surpass what is generally offered elsewhere, and one that is grounded in the pursuit of excellence.

The New Testament uses the Greek word "Diakonia" to express the mission of the church in terms of service. By cradling clearly defined goals and objectives and proven learning programs and materials in an environment of Christian love and acceptance, this school is an example of meeting the call to service in God's world.

***“In the Pursuit of Excellence”***





# GLORIA DEI LUTHERAN SCHOOL

## REGISTRATION INFORMATION

Enclosed you will find a registration form for the 2024-2025 school year and also a registration form for summer child care.

Below you will find guidelines for registering for the 2024-2025 school year. For ease in the registration process, we encourage you to follow these guidelines:

**\* You must register your child(ren) each year. Children returning to Gloria Dei for the 2024-2025 school year are not assured a place in school without a new registration. For some programs and grade levels space is limited and classes may fill.**

**\* Registration will begin in-house on Monday, March 11, 2024. Registration forms, with the registration fee attached, must be turned in to an office staff member on either campus, during normal drop-off hours. Credit card payments must be made on the Fox Hill Campus only. Registration will be accepted in the Atrium, main entrance near the church, on the Fox Hill Campus, Monday thru Friday, 9:00 a.m. – 2:00 p.m.**

**\* Registration will open to the public on Monday, March 18, 2024.** New student registration forms will be accepted in the Atrium, the main entrance near the church, on the Fox Hill Campus only, Monday thru Friday, 9:00am-2:00pm.

\* Registration Fee for all **new** students  
\$100.00

Students re-enrolling:  
March 11 – March 29..... \$60.00  
April 1 - June 28 ..... \$85.00  
After June 28 ..... \$95.00

\* Physical forms and additional registration forms for fall and summer are available in both school offices.

\* **Birth Certificates** are required for all **new** students. Virginia state law requires that a member of our office staff see a certified copy of the birth certificate, hospital record, or passport to verify identity. Please be advised that the law requires Gloria Dei to obtain this proof of identity. Should you have any questions, please contact Mrs. Dadez, Head of School, prior to registration.

\* **Physical forms and immunization records:** **All new** students to Gloria Dei Lutheran School **must** have a current physical form and immunization record on file **prior** to the first day of school. All students entering kindergarten and sixth grade **must** have an updated immunization record on file.

\* To **expedite accurate processing of the application**, please be sure that **both** sides of the application are **filled out completely**. If question do not apply please put N/A, do not leave it blank. **Incomplete application will not be processed.**

\* If your child lives with both parents/guardians, **both parents'/guardians' signatures are required** on the Registration Contract at the designated spots.

\* The summer child care registration form should be returned prior to May 1. Please return completed form to the front desk on the Fox Hill campus or school office on the Willow Oaks campus. **Please do not send the summer child care form in your child's folder.**

\* A reprint from the Parents' Handbook is provided as a reminder of the "Pupil Placement and Teacher Assignment" policy of the school:

*“Placement of pupils and assignment to a particular classroom teacher is the responsibility of the Head of School. A variety of testing and evaluative procedures are used to assure objectivity and the best interest of the pupil in the admission and assignment decision. An effort is made to balance each class within a grade level as to the number of boys and girls in a balanced academic grouping.”*

We have implicit confidence in the personal integrity and professional capability of each faculty member. Several grades and preschool levels have more than one class; thus, more than one faculty member teaching at that level. Each teacher is thoroughly competent. The same curriculum will be followed. These and other factors insure a similarity of high quality teaching/learning environment for pupil and teacher.

Gloria Dei Lutheran School is an auxiliary ministry of Gloria Dei Lutheran Church and operates as a non-profit, parochial educational facility.

Gloria Dei Lutheran School admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, and other school-administered programs.

### **Birthday Eligibility for Kindergarten**

The official cut-off date and age requirement for entrance into the kindergarten program at Gloria Dei Lutheran School is September 30 – five years of age. The cut-off date has been extended for students with October and November birthdates who pass the entrance evaluation. Students with a December or later birth month **will not be accepted** into the kindergarten program.

### **Birthday Eligibility for Prekindergarten**

- Must be 4 years old by November 30, 2024.

### **Birthday Eligibility for Preschool (3-Year-Old Program)**

- Students need to be potty-trained.  
- Must be 3 years old by November 30, 2024

### **Birthday Eligibility for 16-Month thru Two-Year-Old Program**

- Students do not need to be potty-trained.  
- Must be at least 16 months old on first day of entrance.



# Gloria Dei Lutheran School

## TUITION AND FEES SCHEDULE FOR 2024 - 2025

### PRELIMINARY FEES: NON - REFUNDABLE

#### \*REGISTRATION FEE (DUE WITH APPLICATION)

- NEW STUDENTS **\$100**
- REENROLLMENT BEFORE 3/31/2024 **\$60**
- REENROLLMENT BEFORE 6/28/2024 **\$85**
- REENROLLMENT AFTER 6/28/2024 **\$95**

#### \*TESTING (NEW STUDENTS ONLY) **\$75**

- KICKSTART -8TH GRADE
- DUE AT TIME OF TESTING
- TESTING WILL DETERMINE GRADE PLACEMENT

#### \*BOOK RENTAL & MATERIALS (DUE JUNE 3, 2024)

- 16 MONTHS - TWO YEARS OLD **\$180**
- PRESCHOOL **\$395**
- PREKINDERGARTEN **\$545**
- KINDERGARTEN - 2ND GRADE **\$655**
- 3RD GRADE - 8TH GRADE **\$665**

\*GLORIA DEI SCHOOL CANNOT GUARANTEE YOUR CHILD'S PLACE UNTIL ALL PRELIMINARY FEES HAVE BEEN PAID\*\*

### TUITION 10 MONTH PAYMENTS

**16 MONTHS -  
2 YEARS OLD  
\$8,500 TUITION  
\$850 / MONTH**

- 16 MONTHS OR OLDER ON ENTRANCE DATE
- FULL DAY PROGRAM ONLY
- MONDAY - FRIDAY,
- 6:00 A.M. - 6:00 P.M.
- LUNCH INCLUDED + 2 SNACKS

**PRESCHOOL  
\$5,750 TUITION  
\$575 / MONTH**

- 3 YEARS OLD BY NOVEMBER 30, 2024
- CHILDREN NEED TO BE POTTY- TRAINED
- MONDAY - FRIDAY
- 8:15 A.M. - 3:00 P.M.
- LUNCH IS INCLUDED + SNACK

**PREKINDERGARTEN  
\$6,100 TUITION  
\$610 / MONTH**

- 4 YEARS OLD BY NOVEMBER 30, 2024
- MONDAY - FRIDAY,
- 8:15 A.M. - 3:00 P.M.
- LUNCH IS INCLUDED + SNACK

**KINDERGARTEN  
\$6,300 TUITION  
\$630 / MONTH**

- 5 YEARS OLD BY NOVEMBER 30, 2024
- MONDAY - FRIDAY,
- 8:10 A.M. - 3:00 P.M.

**1ST & 2ND  
GRADE  
\$6,450 TUITION  
\$645 / MONTH**

- MONDAY - FRIDAY,
- 8:10 A.M. - 3:00 P.M.

**3RD - 5TH  
GRADE  
\$6,700 TUITION  
\$670 / MONTH**

- MONDAY - FRIDAY,
- 8:10 A.M. - 3:00 P.M.

**6TH - 8TH  
GRADE  
\$6,900 TUITION  
\$690 / MONTH**

- MONDAY - FRIDAY,
- 8:00 A.M. - 3:00 P.M.

### CHILDCARE SERVICES

**AUGUST 26, 2024 - JUNE 5, 2025  
LUNCH PROVIDED ON NON SCHOOL DAYS**

#### PRESCHOOL & PREKINDERGARTEN

(6:00 A.M. - 8:15 A.M. & 3:00 P.M. - 6:00 P.M.)  
**\$315 / MONTH + TUITION**

#### KINDERGARTEN - 7TH GRADE

(6:00 A.M. - 8:10 A.M. & 3:00 P.M. - 6:00 P.M.)  
**\$325 / MONTH + TUITION**

#### HOURLY RATE (EFFECTIVE JULY 1, 2024)

**\$15.00 / HOUR**

### SUMMER ADVENTURES

**JUNE 10, 2024 - AUGUST 23, 2024  
6:00 A.M. - 6:00 P.M.**

#### REGISTRATION

16 MONTHS OLD - KINDERGARTEN **\$125**  
1ST GRADE - 7TH GRADE **\$150**

#### TUITION

**16 MONTHS OLD - TWO YEARS OLD**  
NEW STUDENT (BEGIN JUNE 10, 2024) **\$610**  
NEW STUDENT (JULY & AUGUST) **\$850**  
CURRENT STUDENTS (JULY & AUGUST) **\$850**

#### PRESCHOOL - 7TH GRADE (\*PAID IN 2 OR 3 INSTALLMENTS)

\*FULL-TIME **\$2,200**  
(MONDAY - FRIDAY, LUNCH INCLUDED)  
\* PART - TIME **\$1,100**  
(20 HOURS / WEEK, LUNCH NOT INCLUDED)

**FULL PAYMENT FOR SUMMER ADVENTURES  
DUE BY AUGUST 15, 2024**

### BUS TRANSPORTATION

(AUGUST - JUNE : 9.5 PAYMENTS)

#### ROUNDTRIP (TO & FROM SCHOOL)

5 DAYS / WEEK **\$1,425.00 (\$150 / MONTH)**  
3 DAYS / WEEK **\$1,235.00 (\$130 / MONTH)**  
2 DAYS / WEEK **\$1,092.50 (\$115 / MONTH)**

#### ONE WAY ( TO OR FROM SCHOOL)

5 DAYS / WEEK **\$1,140 (\$120 / MONTH)**  
3 DAYS / WEEK **\$1,045 (\$110 / MONTH)**  
2 DAYS / WEEK **\$ 950 (\$100 / MONTH)**

#### OCCASSIONAL USE: **\$25 / TRIP**

IF COST (GASOLINE) INCREASES SIGNIFICANTLY, FEES MAY BE RAISED TO COMPENSATE FOR INCREASED COST WITH 30 DAYS NOTICE TO CONTINUE BUS SERVICES.

### FOOD SERVICES

#### BREAKFAST:

PRESCHOOL - PREKINDERGARTEN **\$3.55**  
KINDERGARTEN - 7TH GRADE **\$3.75**

#### SCHOOL LUNCH:

KINDERGARTEN - 5TH GRADE **\$4.00**  
MIDDLE SCHOOL (6TH - 8TH GRADE) **\$4.50**  
MILK ONLY **\$ .80**  
(KINDERGARTEN - 8TH GRADE)



Gloria Dei Lutheran School admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national or ethnic origin in administration of its educational policies, admissions policies, and athletic and other school administered programs.

**NOTE: THERE ARE NO REBATES OR PARTIAL PAYMENTS DUE TO SICKNESS, ABSENCE, HOLIDAYS, OR WITHDRAWALS.** However, proof of civilian or military transfer will constitute a release of obligation for the yearly fees. The school requires a thirty-day notice whenever possible. The school is committed, as we know you realize, to the payment of salaries and operating expenses.

# **FINANCIAL PROCEDURES**

The following information is provided to help you in understanding our financial procedures, the method of payment, and other applicable information.

**MONTHLY PAYMENTS:** All monthly fees (including tuition, transportation, child care, and school lunches) are due by the 15th of each month and are considered delinquent if not received by 5:00 p.m. on the 20th **or the last working day prior to the 20th.** Checks should be mailed or brought directly to the Receptionist or the School Offices. In order to credit your account accurately, please write the child's first and last name in the memo section of your check.

**ACCOUNT INFORMATION:** Tuition, transportation, and full-time child care amounts are consistent every month and are due by the 15th of each month. School lunches, hourly child care, and charges for incidental transportation usage will be maintained throughout the month on a charge basis. A monthly statement will be sent home with your child no later than the 10th of the following month showing all charges. Please note: incidental charges are posted on your statement the Friday of the week they are incurred or the last day of the month. Payment may be made for the combined total. Payments received after noon on the last working day of the month will not be reflected on the statement. **A written request to change your regular charges for bus and/or child care must be given to our Student Billing Bookkeeper, at least two weeks prior to the change becoming effective.** If you have questions concerning your account, please contact our Student Billing Bookkeeper between 9:00 a.m. and 4:00 p.m.

**GENERAL:** Payments may be made by check, money order, or credit card. Cash is not accepted. Your canceled check will serve as the receipt. All payments will be reflected on the next monthly statement. **Please retain your monthly statements. These are needed for filing the child care tax credit with the I.R.S. and/or employer reimbursement of child care costs.** A copying charge of \$5.00 will be assessed for recap statements.

**CREDIT CARD USAGE:** Payments may be made by credit card by seeing Mrs. Phillips, Student Billing Bookkeeper, for the initial set-up. There is a 3% processing fee added to the amount of payment being made. Once initial set-up is done, payments can be made at the front desk or the school office on either campus. Payments can only be taken over the phone by speaking with Mrs. Phillips during the hours of 9:00 am – 4:00 pm.

A \$10.00 late fee per child will be assessed on all past due accounts paid after the 20th of the month (or the last working day prior to the 20th) unless prior arrangements have been made. This includes past due tuition, lunches, transportation, and child care charges. Returned checks will be assessed a \$35.00 service charge.

There will be **no pro-rating** of child care or school tuition due to sickness, holidays, vacations, absences, withdrawals, closings due to inclement weather, or unprecedented events that result in school closure. Parents and/or guardians will be billed either the full-time monthly rate or hourly rate for child care expenses. Child care ends at 6:00 p.m. each day. If a child is picked up at 6:01 p.m. from child care, the student's account will be charged an automatic \$15.00 late fee and then \$10 for each 5 minutes thereafter. (Ex: 6:01p.m. = \$25 late fee)

The Gloria Dei registration agreement advises, *"Fees are considered delinquent on the 20th of the month... Payments not received by the end of the month may result in your child not being able to return to school until the account is current."*

In the event that some difficulty arises, please contact our Student Billing Bookkeeper, so that mutually agreed upon arrangements for payment can be made.

Gloria Dei Lutheran School admits students of any race, color, and national or ethnic origin.



**OFFICE USE:**

Entrance Date \_\_\_\_\_  
Child Cr FT \_\_\_\_\_ Hr \_\_\_\_\_ No \_\_\_\_\_  
Transportation: Yes \_\_\_\_\_ No \_\_\_\_\_  
Birth Cert \_\_\_\_\_ Physical \_\_\_\_\_  
Immunization \_\_\_\_\_  
Interview: \_\_\_\_\_ W/D: \_\_\_\_\_



**OFFICE USE:**

Registration Fee \_\_\_\_\_  
Testing Fee \_\_\_\_\_  
Activity/Books/Materials \_\_\_\_\_  
Tuition \_\_\_\_\_  
Transportation \_\_\_\_\_  
Child Care \_\_\_\_\_

**GLORIA DEI LUTHERAN SCHOOL  
2024-2025 SCHOOL REGISTRATION CONTRACT**

Grade Level Placement \_\_\_\_\_

\*Child's Name \_\_\_\_\_ Nickname \_\_\_\_\_  
last first middle

Child's Home Address: \_\_\_\_\_  
# and street name city state zip

Home Phone Number \_\_\_\_\_ Birth Date: Month: \_\_\_\_\_ Day: \_\_\_\_\_ Year: \_\_\_\_\_

Male \_\_\_\_\_ Female \_\_\_\_\_ School Attended 23/24 \_\_\_\_\_

Parent/Guardian's Name: \_\_\_\_\_ Relationship to Child \_\_\_\_\_  
Last First

Parent/Guardian's Home Address: \_\_\_\_\_  
# and street name city state zip

Parent/Guardian's Place of Employment: \_\_\_\_\_

Parent/Guardian's Work Address: \_\_\_\_\_  
# and street name city state zip

Social Security Number: XXX - XX - \_\_\_\_\_ Occupation: \_\_\_\_\_

E-mail: \_\_\_\_\_  Primary Contact

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Work Phone \_\_\_\_\_  
**\*Please circle primary phone number**

Parent/Guardian's Name: \_\_\_\_\_ Relationship to Child \_\_\_\_\_  
Last First

Parent/Guardian's Home Address: \_\_\_\_\_  
# and street name city state zip

Parent/Guardian's Place of Employment: \_\_\_\_\_

Parent/Guardian's Work Address: \_\_\_\_\_  
# and street name city state zip

Social Security Number: XXX - XX - \_\_\_\_\_ Occupation: \_\_\_\_\_

E-mail: \_\_\_\_\_  Primary Contact

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Work Phone \_\_\_\_\_  
**\*Please circle primary phone number**

**Please circle one:** 1) Married 2) Divorced 3) Separated 4) Single 5) Widow(er)

Parent/Guardian with Legal Custody \_\_\_\_\_

Church/Denominational Preference \_\_\_\_\_ Church Membership \_\_\_\_\_

Ages of Brothers \_\_\_\_\_ Ages of Sisters \_\_\_\_\_

I hereby make application for the attendance of my child in Gloria Dei Lutheran School. I understand that the Registration Fee is to accompany this application and is **not refundable**.

*Initial* \_\_\_\_\_

The Activity/Book Rental and Materials Fee is due June 3, 2024, and is also **not refundable**.

*Initial* \_\_\_\_\_

I have read and understand the fee payment schedule. I realize that upon registration of my child, I am obligated to pay **full tuition and fees from the date of admission to the end of the school year** unless the school elects to release me from such obligation. Proof of civilian or military transfer will constitute a release of this obligation.

*Initial* \_\_\_\_\_

Tuition fees are due by the 15th of each month and are considered delinquent if not received by 5:00 p.m. on the 20th of each month or the last working day prior to the 20th. A \$10.00 late fee per child will be assessed on payments received after the 20th of the month. Payments not received by the end of the month will result in my child not being able to return to school until the account is current.

**Payments may be made by check, cashier's check, or money order. (NO CASH)**

*Initial* \_\_\_\_\_

I understand that Gloria Dei Lutheran School will assess a \$35.00 service charge on all returned checks. Accounts turned over for collection will be assessed legal fees and interest per state law.

*Initial* \_\_\_\_\_

Child care ends at 6:00 p.m. If a child is picked up at 6:01 p.m. from child care, the student's account will be charged an automatic \$15.00 late fee and then \$10 for each 5 minutes thereafter. (Ex: 6:10p.m. = \$35.00). Late fees will also apply for early closing.

*Initial* \_\_\_\_\_

There will be no pro-rating of child care or school tuition due to sickness, holidays, vacations, absences, withdrawals .or inclement weather.

*Initial* \_\_\_\_\_

\*\*\*\*\***Signatures from both parents/guardians are required if listed on page 1**\*\*\*\*\*

Parent/Guardian	Date	Parent/Guardian	Date
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**MEDICAL REQUIREMENTS:** All students new to Gloria Dei Lutheran School **MUST** have a *current physical form, immunization record, and birth certificate on file* prior to the first day of school.

Students entering kindergarten and sixth grade **MUST** have an updated immunization report on file no later than August 26, 2024.

*Initial* \_\_\_\_\_

**ADDITIONAL INFORMATION:** NOTE: If you have legal custody of this child, a copy of the Court Order must be filed in the child's school record to protect the school when refusing to release the child to a parent.

As per the court order on file, the following person(s) are NOT authorized to pick up this child:

\_\_\_\_\_  
\_\_\_\_\_

Does your child have any of the following? If so, **please list.**

Pre-existing medical conditions: \_\_\_\_\_

Food Allergies (**specific**): \_\_\_\_\_

Environmental Allergies: \_\_\_\_\_

Medication: \_\_\_\_\_

Unusual habits, fears or attachments? \_\_\_\_\_

Actions to take in an emergency \_\_\_\_\_

**Initial** \_\_\_\_\_

**FIELD TRIP CONSENT:** We require that you give your consent for your child to accompany his/her class on all field trips during the school year. Detailed information regarding each outing will be sent home with your child prior to every field trip. We reserve the right to limit and withdraw field trip privileges if a child is having behavior or discipline problems.

**Initial** \_\_\_\_\_

**STUDENT DIRECTORY:** Gloria Dei Lutheran School will compile a class roster, which may be helpful to you during the year. Are you willing for the following to be included on the roster, which will be sent home with your child's classmates?

Address: Yes \_\_\_\_\_ No \_\_\_\_\_

Telephone Number: Yes \_\_\_\_\_ No \_\_\_\_\_

**MINOR INJURY REPORT:** "I understand that in case of a minor injury to my child, I will be notified in writing, by a note placed in my child's book bag."

**Initial** \_\_\_\_\_

**STUDENT MEDIA INCLUSION:** In an effort to promote Gloria Dei Lutheran School, its students and its programs, student photos, class photos, candid shots, video, and the like, may appear on the school's official Web Site, Social Media - Facebook, Twitter, etc., the individual teacher's web page link, and/or school brochures, post cards, etc. This will be done with the review of the School's Head of School

**Initial** \_\_\_\_\_

**PARENTS' RESPONSIBILITIES:** The parent must notify Gloria Dei Lutheran School, in writing, if their child will be withdrawn from the school program.

**Initial** \_\_\_\_\_

Gloria Dei Lutheran School and Child Care reserves the right to withdraw any child from the program if it is deemed necessary for the welfare of the child or the program.

**Initial** \_\_\_\_\_

A copy of the completed registration is available upon request.

\_\_\_\_\_  
Signature of Administrator

\_\_\_\_\_  
Date

Rev 2/24

